

**FAMS PTA**

**Submission Form for Treasury Funds**

Event or Committee: \_\_\_\_\_ Date of Purchase: \_\_\_\_\_

Explanation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Submitted by: \_\_\_\_\_

Make check payable to: \_\_\_\_\_

Payee Address: \_\_\_\_\_

**Total Amount:** \_\_\_\_\_

*Please attach receipt(s) to this form*

For Treasurer's Use: \_\_\_\_\_ Check number: \_\_\_\_\_

Special notes, if any:

Date received: \_\_\_\_\_ Date paid: \_\_\_\_\_ Date recorded: \_\_\_\_\_

*For questions, please e-mail Laura Strickland at [FAMSPTAtreasurer@gmail.com](mailto:FAMSPTAtreasurer@gmail.com)*